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Information about the tool		
Target group:	 Administration/Management Coordinators 	
	□ Volunteers	
Category:	 Online tool Learning platforms Software/ Desktop application 	 Social) Network App Others
Work area:	 Project management Communication management Video conferencing Collaboration/Team work Self-Management Marketing 	 Personnel management E-Learning/Knowledge management Financial management Presentations/Learning material development Others
Language: Previous knowledge/Degree of complexity:	100 languages available No design experience required. Very intuitive to use and flyers or business cards are designed with just a few clicks.	
Link:	https://www.canva.com	
Provider: Brief description:	Canva Pty Ltd Canva is an online design tool that allows any user to create simple or complex graphics. The software works according to the drag-and-drop principle and already contains countless templates, images, fonts and graphic elements that can be used by the users.	
Access and usage Information (Costs, requirements cloud based, mobile usability,):	The basically free design tool with 5 GB cloud storage is also available in purchasable subscriptions with even more premium features for professionals and cloud storage up to 1TB. However, registration is necessary. For non-profit organizations, there is a special free version of Canva. Canva is available for MAC, PC, IOS and Android.	
Instructions/ Tutorials:	https://www.canva.com/designschool/tutorials/	







