



## Google Sheets

Information about the tool	
<b>Target group:</b>	<input checked="" type="checkbox"/> Administration/Management <input checked="" type="checkbox"/> Coordinators <input checked="" type="checkbox"/> Volunteers
<b>Category:</b>	<input checked="" type="checkbox"/> Online Tool <input type="checkbox"/> Learning platforms <input type="checkbox"/> Software/ Desktop application <input type="checkbox"/> (Social) Network <input checked="" type="checkbox"/> App <input type="checkbox"/> Others
<b>Work area:</b>	<input type="checkbox"/> Project Management <input type="checkbox"/> Communication Management <input type="checkbox"/> Video Conferencing <input type="checkbox"/> Collaboration/Team Work <input type="checkbox"/> Self-Management <input type="checkbox"/> Marketing <input type="checkbox"/> Personnel Management <input type="checkbox"/> E-Learning/Knowledge Management <input checked="" type="checkbox"/> Financial Management <input type="checkbox"/> Presentations/Learning Material Development <input type="checkbox"/> Others
<b>Language:</b>	English (and other 82 languages)
<b>Previous knowledge/Degree of complexity</b>	Easy to use
<b>Link:</b>	<a href="https://docs.google.com/spreadsheets/u/0/">https://docs.google.com/spreadsheets/u/0/</a>
<b>Provider:</b>	Google
<b>Brief Description:</b>	Google Sheets is a spreadsheet program part of Google Workspace.
<b>Access and usage Information (Costs, requirements cloud based, mobile usability, ...)</b>	<p>It can be used for free within the Google account.</p> <p>It can be used as a mobile app, but also as a cloud-based and desktop app or on a web browser.</p>
<b>Instructions/Tutorials</b>	<a href="https://support.google.com/a/users/answer/9282959?hl=en">https://support.google.com/a/users/answer/9282959?hl=en</a>