



Notion



Information about the tool		
Target group:	☑ Administration/Management	
	□ Coordinators	
Category:	☑ Online Tool	☐ (Social) Network
	☐ Learning platforms	⊠ App
	□ Software/ Desktop application	☐ Others
Work area:	☑ Project Management	☑ Personnel Management
	□ Communication Management	☑ E-Learning/KnowledgeManagement
	☐ Video Conferencing	
	□ Collaboration/Team Work	☐ Financial Management
	☑ Self-Management	☐ Presentations/Learning Material Development
	☐ Marketing	☐ Others
Language:	English and Korean	
Previous knowledge/Degree of complexity	basic	
Link:	https://www.notion.so/	
Provider:	Notion Labs, Inc.	
Brief Description:	Notion is a project management and note-taking software. Notion is software designed to help members of a company or organization coordinate deadlines, objectives, and assignments for the sake of efficiency and productivity.	
Access and usage Information (Costs, requirements cloud based, mobile usability,)	Web, Windows, MacOs, iOS, Android. Free plan available, pricing starting at 4 USD per month.	
Instructions/	https://www.notion.so/help/guides	
Tutorials:	https://youtu.be/IrIAmq80VEE	







