

MS-OneDrive



Information about the tool	
Target group:	<input checked="" type="checkbox"/> Administration/Management <input checked="" type="checkbox"/> Coordinators <input checked="" type="checkbox"/> Volunteers
Category:	<input checked="" type="checkbox"/> Online Tool <input type="checkbox"/> Learning platforms <input checked="" type="checkbox"/> Software/ Desktop application <input type="checkbox"/> (Social) Network <input type="checkbox"/> App <input type="checkbox"/> Others
Work area:	<input type="checkbox"/> Project Management <input type="checkbox"/> Communication Management <input type="checkbox"/> Video Conferencing <input type="checkbox"/> Collaboration/Team Work <input type="checkbox"/> Self-Management <input type="checkbox"/> Marketing <input type="checkbox"/> Personnel Management <input type="checkbox"/> E-Learning/Knowledge Management <input type="checkbox"/> Financial Management <input type="checkbox"/> Presentations/Learning Material Development <input type="checkbox"/> Others
Language:	English (and all commonly spoken languages)
Previous knowledge/Degree of complexity	Very easy. No previous knowledge needed.
Link:	https://www.microsoft.com/en-gb/microsoft-365/onedrive/online-cloud-storage
Provider:	Microsoft
Brief Description:	OneDrive provides an easy way to upload data into Microsoft cloud. That way all your data is stored in an external cloud and can be accessed through all of your devices (phone, tablet, laptop...).
Access and usage Information (Costs, requirements cloud based, mobile usability, ...)	<p>There is a basic version for free and several different versions ranging from 20 up to 80 Euro per year. They all differ in the amount of data that can be uploaded. There are also versions for home and some for business. The price also varies between those versions.</p> <p>OneDrive can be used in a browser and as a mobile version on smartphone or tablets.</p>
Instructions/Tutorials	https://www.youtube.com/watch?v=hkf1p1Y6rFQ