



ProVol Digital

Step by step guide

Jamboard



ProVol Digital

Professional volunteer management
and training through digitalisation



What is Jamboard?

- Jamboard is a virtual, interactive whiteboard, free to use, that can be accessed through the desktop web browser or a mobile app.
- Jamboards are collaborative, shareable and stored through the Google Account (Google Workspace).
- Individual Jamboards are called 'Jams'.
- Jams can be created on their own or right from Google Drive and shared with other users.
- Jamboard also comes in the version of a digital touchscreen whiteboard.

Step by step

STEP 1: Find Jamboard in your web browser:

<https://jamboard.google.com/>

STEP 2: Sign in or create an account

STEP 3: Open Jamboard

STEP 4: Create a New Jam

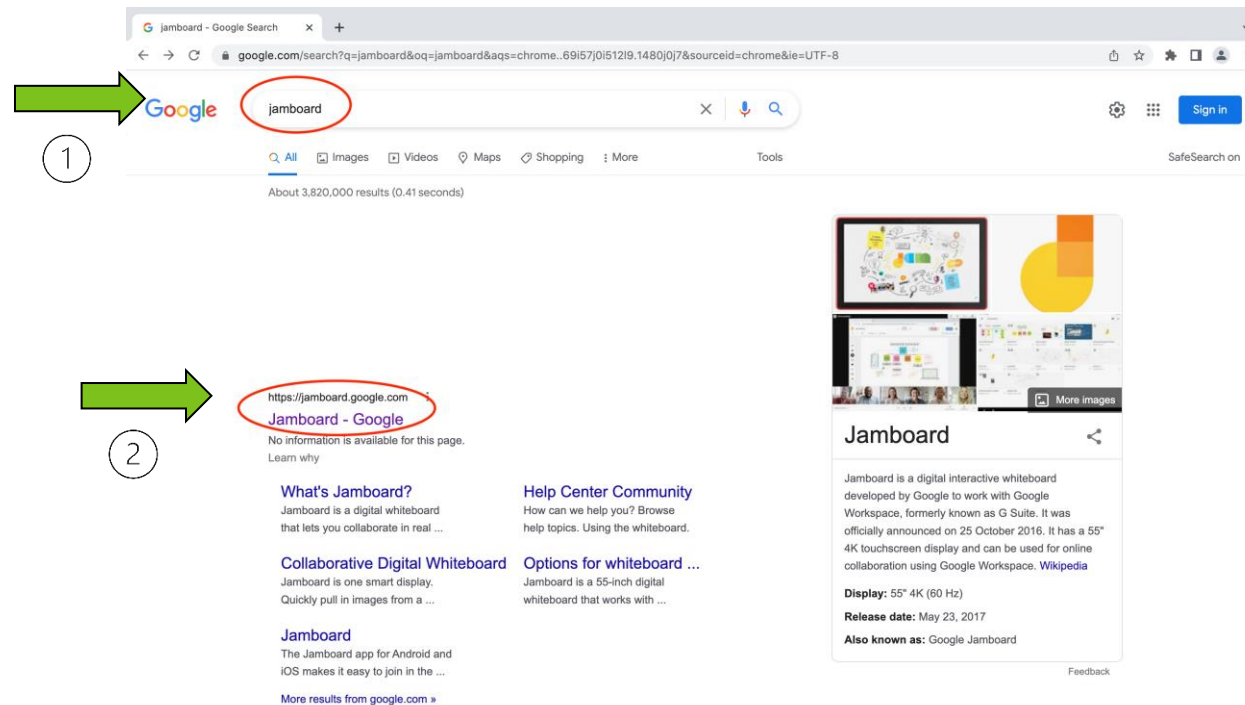
STEP 5: Jam options

STEP 6: Share a Jam

STEP 7: Viewing Jams

Find Jamboard in your web browser:

1. Search 'Jamboard' in your web browser.
2. Click on the Jamboard result.



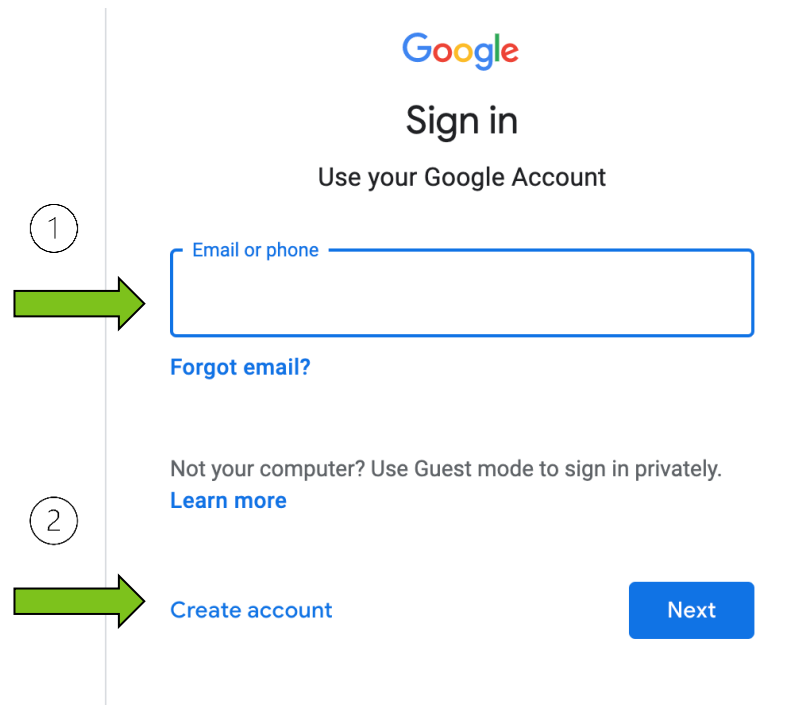
The screenshot shows a Google search for 'Jamboard'. A green arrow points to the search bar, and a circled '1' is next to it. The search bar contains the text 'jamboard'. Below the search bar, the text 'About 3,820,000 results (0.41 seconds)' is visible. A second green arrow points to the search result for 'Jamboard - Google', which is circled in red. A circled '2' is next to this result. The search results include a link to 'https://jamboard.google.com', a description of Jamboard as a digital interactive whiteboard, and a snippet from Wikipedia.

1

2

Sign in or create an account

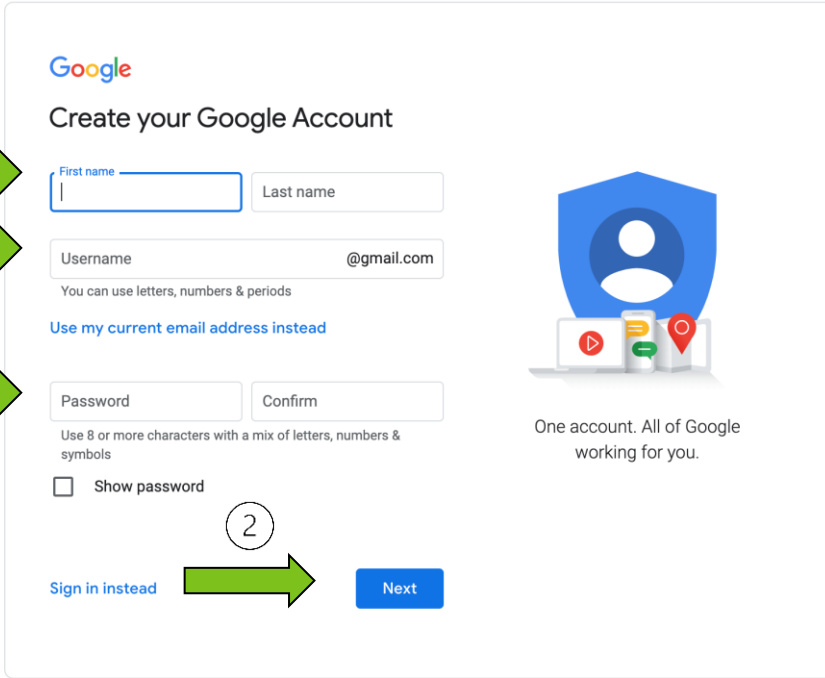
1. Sign in with your existing Google Account.
2. Create an account if you don't have one already.



The image shows a screenshot of the Google sign-in page. At the top, the Google logo is displayed in its multi-colored font. Below it, the text "Sign in" is centered, followed by "Use your Google Account". A large, empty text input field with a blue border is positioned below the text, with the placeholder text "Email or phone" in blue. To the left of this field, a green arrow points from a circled number "1" to the input field. Below the input field, the text "Forgot email?" is displayed in blue. Further down, the text "Not your computer? Use Guest mode to sign in privately." is shown, followed by a blue link "Learn more". At the bottom left, the text "Create account" is displayed in blue, with a green arrow pointing from a circled number "2" to it. At the bottom right, there is a blue button with the text "Next" in white.

Sign in or create an account

1. Create the Google Account by filling in your First and Last name, choosing a username and a password.
2. Click 'Next' and continue the required steps.

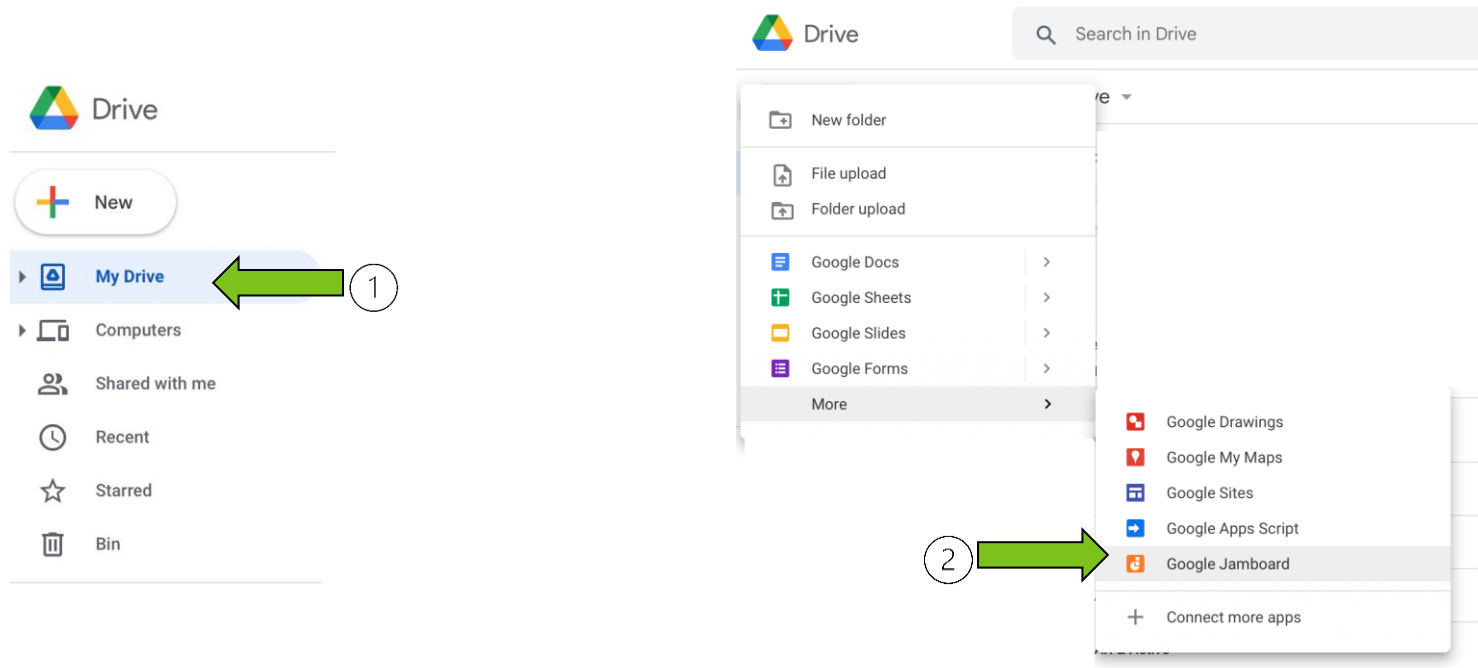


The screenshot shows the Google Account creation interface. On the left, three green arrows point to the 'First name' field, the 'Username' field, and the 'Next' button. A circled '1' is placed next to the 'Username' field, and a circled '2' is placed above the 'Next' button. The form includes fields for 'First name', 'Last name', 'Username', 'Password', and 'Confirm'. Below the 'Username' field, there is a link 'Use my current email address instead'. Below the 'Password' field, there is a checkbox for 'Show password'. At the bottom left, there is a link 'Sign in instead'. At the bottom right, there is a blue 'Next' button. To the right of the form, there is a graphic of a blue shield with a white person icon, and a laptop with icons for YouTube, Gmail, and Maps. Below the graphic, the text reads 'One account. All of Google working for you.' At the bottom of the page, there is a language selector 'English (United States)' and links for 'Help', 'Privacy', and 'Terms'.

Open Jamboard

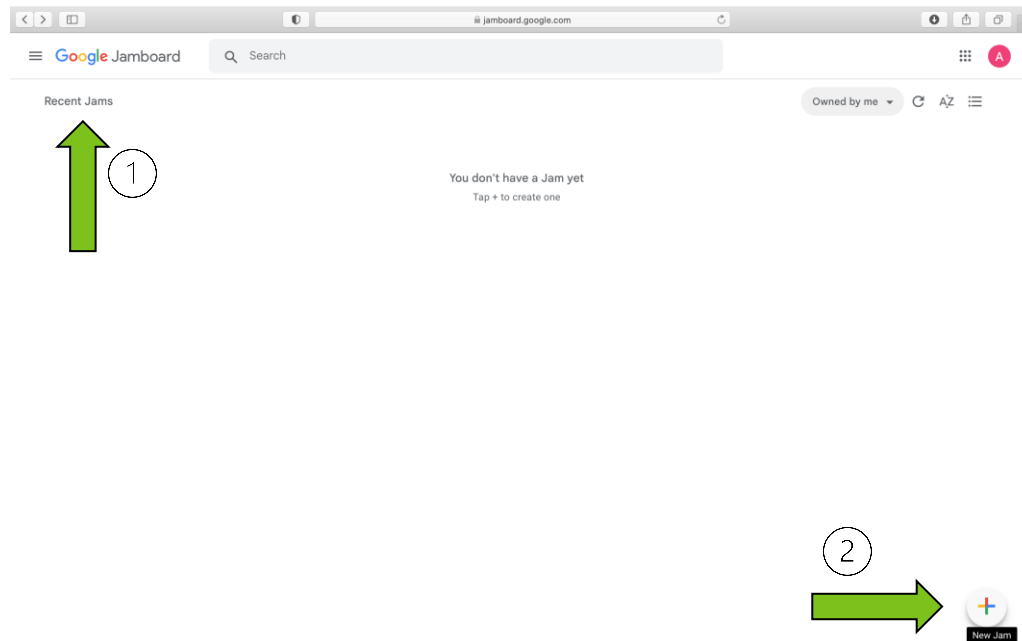
If you already have a Google Account, you can open Jamboard from your Google Drive:

1. Click on 'New'
2. Select 'Google Jamboard'



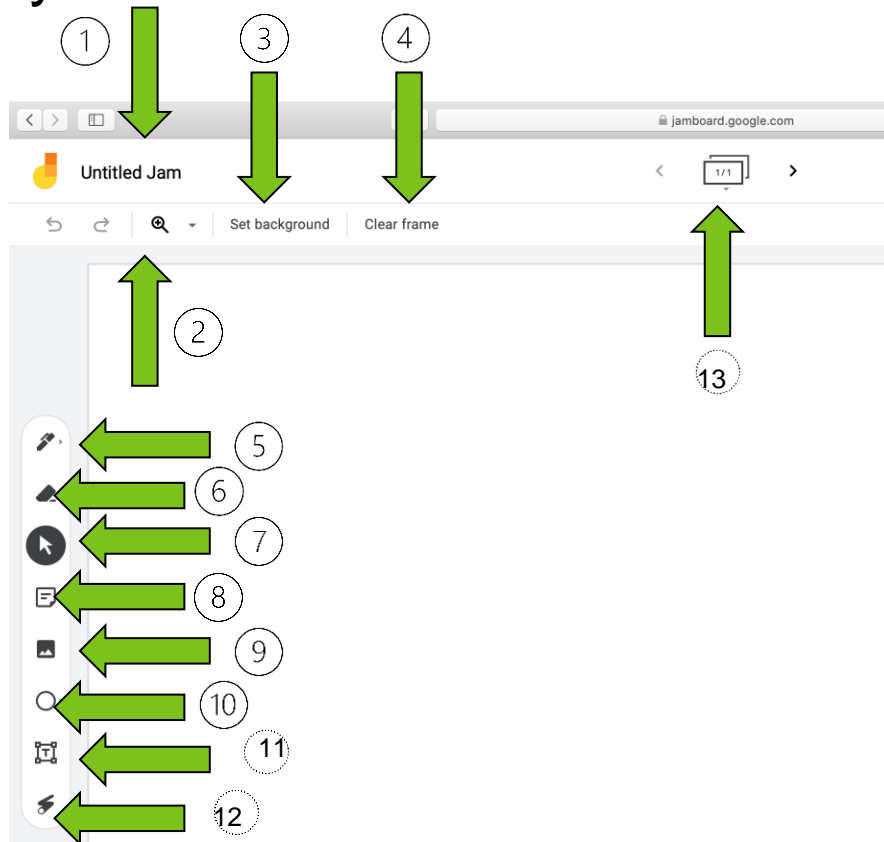
Create a New Jam

1. Once Jamboard is opened you will be on the 'Recent Jams' page.
2. On the bottom right side of the page you have the option to create a 'New Jam'.



Jam options

When you create a 'New Jam' a window will open where you can:

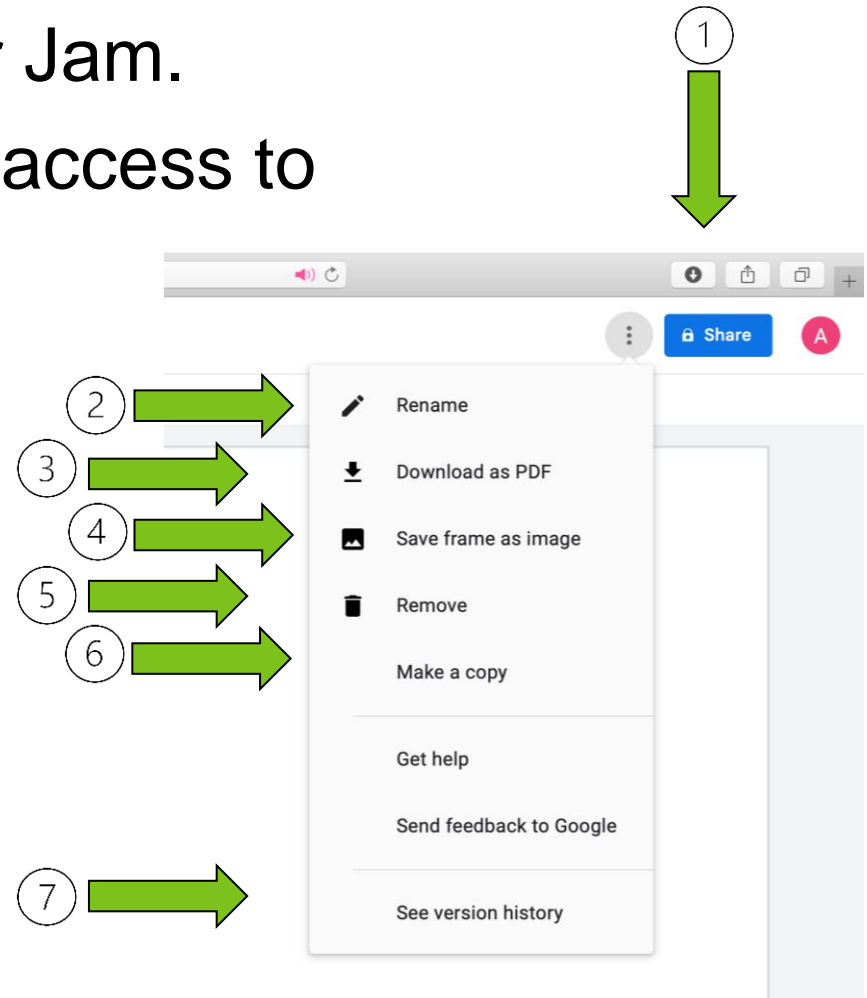


1. Give a name to your Jam
2. Zoom
3. Set a background
4. Clear the frame
5. Use a Pen
6. Erase
7. Select
8. Add a sticky note
9. Add an image
10. Circle
11. Add a textbox
12. Use the laser
13. Add/Delete frames

Share a Jam

1. You can (1) 'Share' your Jam.
2. On the 3 dots you have access to 'More actions', such as:

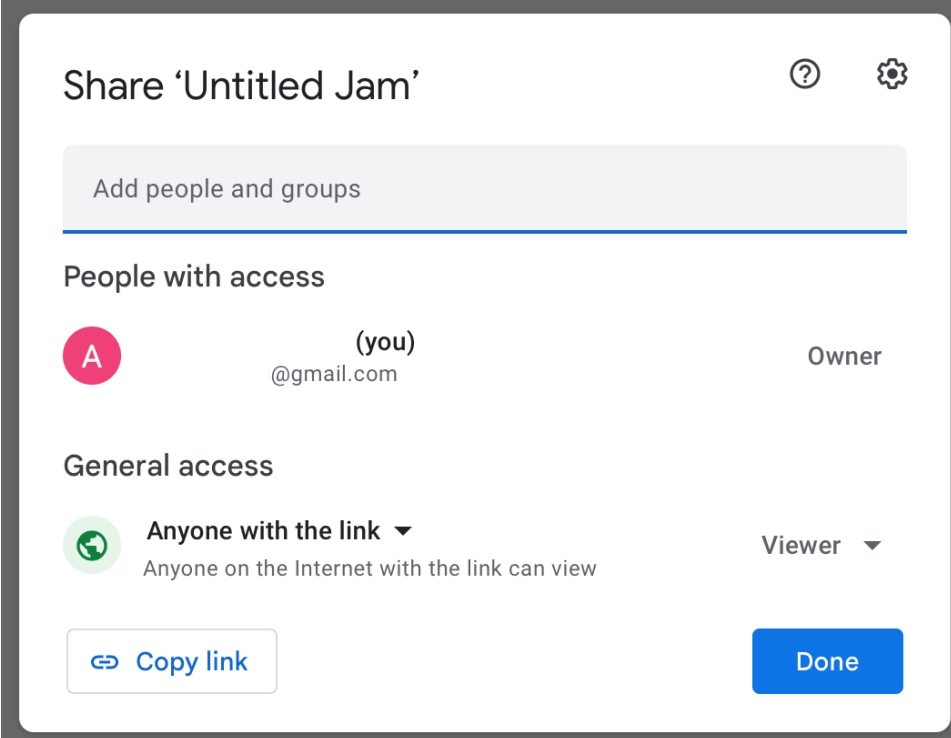
- 2) Rename
- 3) Download as PDF
- 4) Save as image
- 5) Remove
- 6) Copy
- 7) View the version history



Share a Jam

To 'Share' your Jam you can:

1. Add email address
2. Copy link and then share




The screenshot shows the 'Share' dialog for an 'Untitled Jam'. It features a search bar for adding people and groups, a list of people with access (including the user as the owner), and a section for general access (currently set to 'Anyone with the link'). A 'Copy link' button and a 'Done' button are at the bottom. Two green arrows with circled numbers point to the search bar (1) and the 'Copy link' button (2).


Share 'Untitled Jam' ? ⚙️

Add people and groups

People with access

 (you) @gmail.com Owner

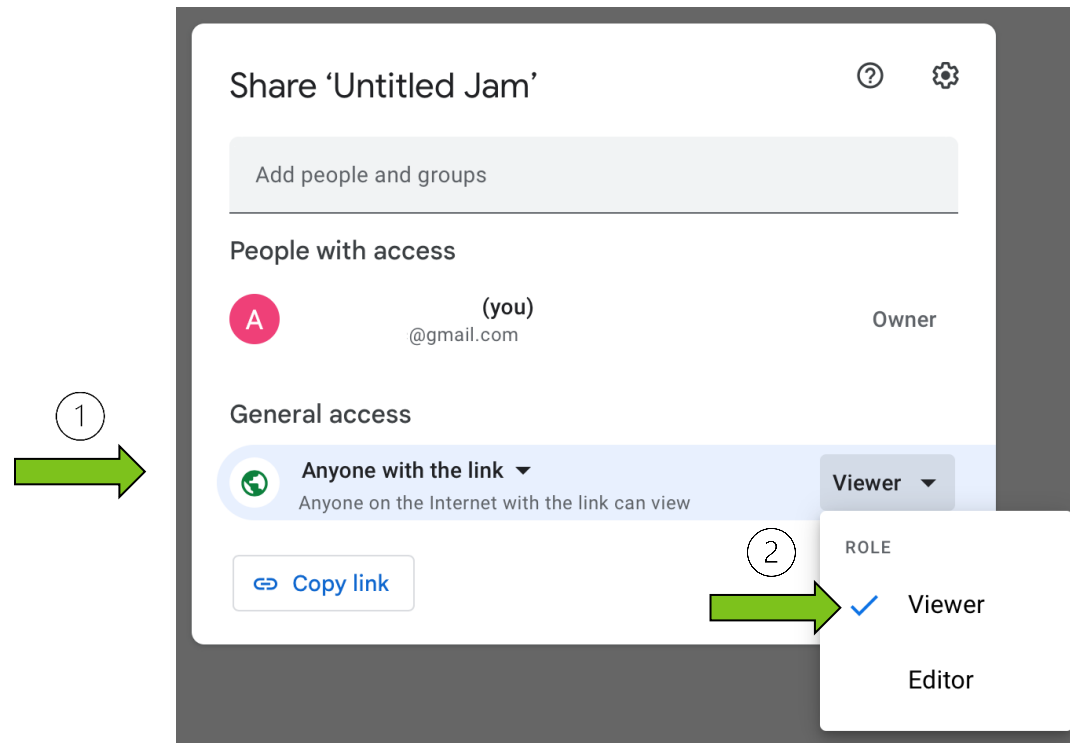
General access

 Anyone with the link ▼ Viewer ▼
Anyone on the Internet with the link can view

[Copy link](#) [Done](#)

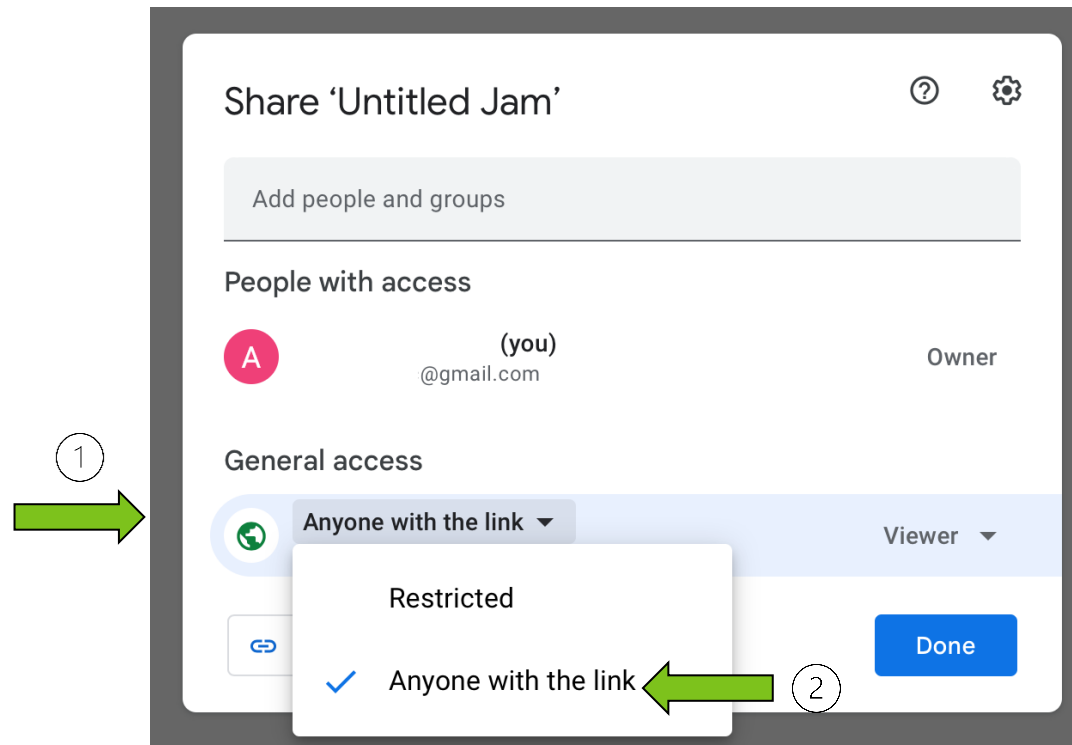
Share a Jam

1. If you 'Share' the link to the Jam 'Anyone with the link' can:
2. Be a Viewer or Be an Editor



Share a Jam

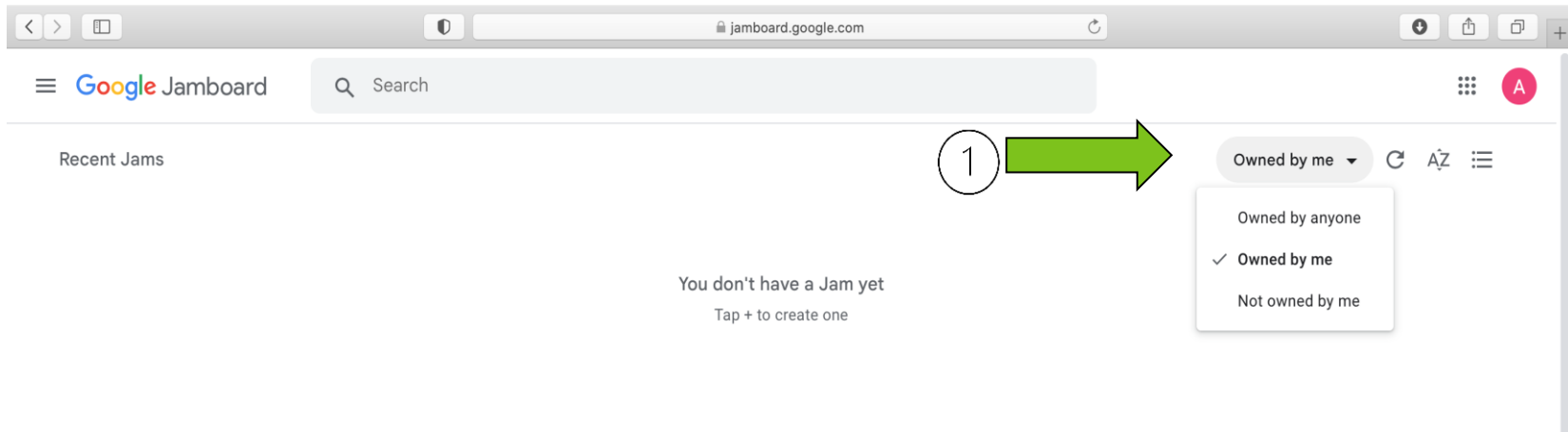
1. If you 'Share' the link of your Jam with someone, you can select 'Anyone with the link' to later:
2. Restrict their access



Viewing Jams

1. On the 'Recent Jam' page, on the upper right side of the page you have the option to view Jams:

- owned by anyone
- owned by you
- not owned by you



Additional Information

There are a lot more things that can be done with Jamboard:

- for more information here is a link:
<https://support.google.com/jamboard/>